

# LATERAL CONSULTING LIMITED

## HR SERVICES



### LATERAL CONSULTING OFFERS COST-EFFECTIVE FLEXIBLE HR CONSULTANCY AND RECRUITMENT SERVICES

*Do you have HR Policies and Procedures in place and if so, are they compliant with legislation and best practice?  
Are you aware of your responsibilities under the ever-increasing mass of employment laws and regulations?  
Do you know how to deal properly with employee discipline (including dismissal) and grievance issues?  
Are you managing employee absences correctly? Are you aware of the different types of leave entitlements?  
Do you have a Safety Statement in place?  
Did you know that the number of Labour Inspectors has been trebled to 90 and an Employment Rights Compliance Office will soon be established by the Government?  
Do you need assistance with recruitment?*

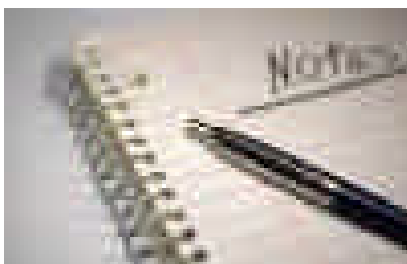
With over 20 years HR experience, René Keane, Chartered Member of the CIPD, has gained a wealth of experience across a broad range of business sectors (IT services, manufacturing, mining, financial services and small business) in Ireland, the UK and South Africa.

Working in partnership with you, she can provide you with practical cost-efficient solutions to suit your business needs.

**CONTACT RENÉ KEANE TO-DAY FOR A  
FREE CONSULTATION**



*Client References available*



#### SERVICES INCLUDE:

- Recruitment
- Advice and support on Employment Law compliance
- Employee Handbooks
- Safety and Health
- Managing Discipline and Grievance issues
- Contracts of Employment
- Performance Management
- Absence Management
- Start-Up Assistance
- HR Administration and Records

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